



# UK Emergency Support Services

## Volunteer Application

Thank you for your interest in volunteering with UK Emergency Support Services.

This application allows you to formally apply for the role you are interested in and also allows us to obtain appropriate information from you as part of the Volunteer Recruitment Process.

By completing this form, you are agreeing for UK Emergency Support Services to hold your details on file and to contact you as part of the recruitment process. Your details will not be shared with any third party and will be held in accordance with GDPR regulations.

Please be aware that we do ask for information on criminal convictions and Disclosure and Barring as part of the recruitment process. This is due to the nature of the work in which we undertake and in some circumstances, we may need to explore some information further. This does not mean that your application will automatically be withdrawn if you declare a unspent conviction.

### Recruitment Process

1. Apply for the role online
2. You will be contacted by a member of the team to conduct an informal face to face or telephone interview
3. You will be invited to attend an induction day

### Successful Applicants

If you are successful in your application, you will be;

- required to provide a copy of your Enhanced DBS check, or complete an application for one
- required to provide copies of any relevant qualifications/certifications you may hold
- required to sign a volunteer agreement and medical declaration
- provided with a full induction and ongoing supervision and support meetings
- provided with relevant training

### Contact Details for Recruitment

If you have any questions or require further support with your application, please contact;

- **Contact Name:** Mark Punter
- **Email:** mark.punter@ukemergencysupport.org

General enquiries about volunteering can be made by calling 0330 133 0050.

All details marked with an Asterik(\*) must be completed

### 1.a) Full Name \*

Title      First Name(s)      Last Name

### 1.b) Address \*

Street Address

Address 2

City/Town      County

Post Code      Country

### 1.c) Date of Birth \*



Day      Month      Year

### 1.d) Email \*

### 1.e) Home Phone Number

Area Code      Phone Number

### 1.f) Mobile Number \*

**1.g) What is the best day to contact you? (select all that apply) \***

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

**1.h) What is the best time to contact you? \***

Morning (09:00 - 12:00)

Afternoon (12:00 - 17:00)

Evening (17:00 - 20:00)

Any (09:00 - 20:00)

**2.a) Which role would you like to volunteer for? (you may select multiple roles if you wish) \***

Emergency Response Team

Welfare Team

Fundraising Team

First Aid/Medical Team

Events Team

Education Team

Administrations Team

**2.b) How did you hear about the role \***

**3.a) Please explain why you would like to volunteer for UK Emergency Support Services \***

**3.b) What Interests you about the volunteer role(s) you are applying for? \***

**3.c) Have you volunteered in the past? \***

**3.d) If 'Yes' please provide details of your previous volunteering opportunities and what you have most enjoyed about them.**

Yes

No

**3.e) Please list any relevant experience and qualifications relating to the role for which you have applied.**

**4.a) Do you have a disability or any medical conditions (including pregnancy) for which we need to be aware of? \***

Yes

No

**4.b) If yes, please give details below**

**5.a) Do you have any offences which are currently unspent under the Rehabilitation of Offenders Act 1974 [You do not need to disclose anything that is deemed 'spent'] \***

Yes

No

**5.b) If yes please give info below**

**6.a) Do you have a Current DBS Check available on the Update Service? \***

Yes

No

**6.b) If no, would you be happy to complete a DBS application if you are allocated a volunteer role?**

Yes

No

**7.a) Do you have a current driving licence? \***

Yes

No

**7.b) Do you have your own transport? \***

Yes

No

**8) References**

Please provide details of two references pertaining to your work, experience and/or character and your suitability to volunteer with UKESS. These must be people who have known you for at least two years. Wherever possible, these should be current/past employers, places you have volunteered or a teacher/tutor/social worker. One of your referees can be personal, but cannot be a family member. **If you are unable to provide referees from these areas, please leave this section blank and we will contact you to discuss this further.**

**Referee 1:**

**Name**

First Name

Last Name

**Phone Number**

Area Code

Phone Number

## Email

example@example.com

## What is your relationship to this person?

### Referee 2:

## Name

First Name      Last Name

## Phone Number

Area Code      Phone Number

## Email

example@example.com

## What is your relationship to this person?

### 9) Additional Information

You can use this section to provide any other information that you think may be relevant to the role for which you are applying.

## **Data Protection**

At UK Emergency Support Services we value your support and promise to respect your privacy. The data we gather and hold is managed in accordance with the Data Protection Act (2018) and GDPR regulations. We will not disclose or share personal information supplied by you with any third party organisations without your consent.

## **CONSENT - Please Read Carefully and tick to confirm your consent.**

I consent to UK Emergency Support Services holding my personal data contained within this application on file. I understand that my data will not be given or sold to any third party and will be held in accordance with the Data Protection Act (2018) and GDPR regulations.

I consent to UK Emergency Support Services contacting me using the information that I have provided.

## **Declaration**

I declare that the information given in this application is a true and complete statement. I understand that any offer of appointment and subsequent volunteering is subject to satisfactory references and a satisfactory certificate from the Disclosure and Barring Service, where this is a requirement of the role.

## **Date of signature \***



Month    Day    Year

Thank you for taking the time to complete this application. You will be contacted by a member of the recruitment team in due course.